

Board of Directors
American Contract Bridge League of Santa Cruz, Unit 550

2009 Meeting Minutes

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***Please note that this is one file; if you print it out, you will get
the entire set of Minutes for 2009.***

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

December 9, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 3:30 pm at the Santa Cruz Bridge Center.

Present - Bruce Dau, Ken Llacera, Hal Rodgers, Jeanne Boss, Wayne Boss, Joanne Nelson

Absent: - John Hadley

Also attending: Nancy Wainer, Teri Handzel, Phil Johnson, Mary Pulliam, Dick Wasserstrom

Approval of Minutes – Moved by Joanne Nelson, seconded by Ken Llacera to approve the minutes of November 6, 2009 meeting. Approved unanimously.

Treasurer's Report – Ken Llacera presented the treasurer's report. It was moved by Bruce Dau and seconded by Wayne Boss to accept the treasurer's report. Approved unanimously.

Old Business:

Election of Board: Hal Rodgers reported that the ballots had been counted and the four candidates (John Hadley, Teri Handzel, Mary Pulliam, Dick Wasserstrom) were all elected. It was moved by Wayne Boss and seconded by Ken Llacera to accept the results of the election. Accepted unanimously

The board accepted, with regret, the resignation of Hal Rodgers. It was moved by Joanne Nelson and seconded by Ken Llacera to appoint Phil Johnson to fill the one year vacancy created by Hal Rodgers' resignation. Approved unanimously.

New Business:

Election of Officers for 2010: It was moved by Wayne Boss and seconded by Joanne Nelson that Ken Llacera be elected President of the board for 2010. Approved unanimously.

It was moved by Wayne Boss and seconded by Joanne Nelson that the following slate be approved for the board for 2010: First Vice-President, John Hadley; Secretary, Joanne Nelson; Treasurer, Bruce Dau. Approved unanimously.

Bruce Dau has volunteered to put together an information binder for new board members containing a copy of the by-laws and other pertinent material

Appointment of Committee Chairs and Support Functions

COMMITTEE CHAIRS:

By-Laws

Wayne Boss

Facilities/Special Projects

John Hadley

Finance

Ken Llacera

Hospitality

Intermediate/Novice Education

Nancy Wainer*

Judiciary

Membership/Publicity
Fund Raising
Open Sect'l Tournament
299'er Sect'l Tournament

Teri Handzel
Teri Handzel
Pam Benz* & Mary Pulliam
Annmarie Moller*, Phyllis Cramblet*
& Jane Jennings*

SUPPORT FUNCTIONS:

Club Owners Liaison
District 21 Representative
District 21 Representative
FORUM Editor
Webmaster

Joanne Nelson
Ken Llacera
Bill McIntosh*

Ken Llacera

Unit Games: There was discussion of the starting time for unit games. Hal Rodgers and Ken Llacera will poll members at the December 12 unit game as to their preference for starting times. The options are: 10:30, 11:30 and 12:30. Regardless of the time selected, the unit will not serve lunch except on special occasions. Members will be invited to bring snacks to share.

The January Unit games will be January 2nd and January 23rd. Bruce Dau will coordinate the January 2nd game.

Forum Editor: After two years of service, Susan Benich has resigned as editor of The Forum. At the December 12th unit game, Hal Rodgers will ask any interested member to volunteer to replace Susan and will thank Susan for her participation and excellent reporting for the unit.

Committees Reports:

Intermediate and Novice Education: Nancy Wainer reported that new Club Series (beginner) lessons will begin on Tuesdays in January. There will also be a 49'r game on Wednesday.

Club Owner Liaison: Nancy Wainer reported that the Owners requested that the unit game coordinators clean up the bridge center after unit games and that directors be advised of any change in times of the games.

Membership: No report

Surf's Up Sectional: No report

Special Projects: No report

Facilities: Ken Llacera will check with the property owners to see if the termite extermination was completed.

Webmaster: No report

Finance: No report

Bylaws: No report

Hospitality: No report

Sanctions: No report

It was the consensus of the board members to return the regular meeting to the first Friday of each month following the 10:30 game; however, since the first Friday of January is New Years day, the meeting will be held on the third Friday, January 15, 2010.

The meeting adjourned at 4:45 PM. The next meeting is Friday January 15, 2010, 2:30 pm.

Respectfully submitted,

Jeanne Boss
Recording Secretary
(12/09/09 board minutes)

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

November 6, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:40 pm at the Santa Cruz Bridge Center.

Present - Bruce Dau, Ken Llacera, John Hadley, Hal Rodgers

Absent: Jeanne Boss, Wayne Boss, Joanne Nelson

Also attending: Nancy Wainer, Diana Schilling

Approval of Minutes – Moved by John Hadley, seconded by Ken Llacera to approve the minutes of both the September 11, and October 3, 2009 meetings. Approved unanimously.

Treasurer's Report – Ken Llacera presented the treasurer's report. It was moved by John Hadley & seconded by Bruce Dau to accept the treasurer's report. Approved unanimously.

Old Business

Energy Report: The energy report was tabled for a future meeting when more members are available for discussion.

Soft Drink Refrigerator: \$30 was paid to Charlie Pender for the refrigerator now in use. If it is still working in January, we will pay an additional \$30 and own the unit. If it fails, Charlie will carry it off. John Hadley will check on availability of a full size refrigerator for free.

Communication from District 21 Board of Directors: 1.) ACBL had proposed suspending hand records for four special events during the year. They modified that recommendation to making the hand records available on the ACBL website where the players and/or owners could print and copy as many as they wanted. The District 21 board feels this would be a hardship on members who do not have Internet access and an unnecessary cost for owners of small clubs. The District 21 board has requested that each unit write a letter to ACBL objecting to this decision, with a copy to Bruce Blakely, District 21 representative on the ACBL board. It was the consensus of the SCBC board to comply with this request 2.) District 21 board wishes to propose to ACBL that the start time for evening games at Regional Tournaments be moved from 7:30p to 7:00p. It was the consensus of the SCBC board that Hal Rodgers advise Cindy Kirk that we agree with this proposal. **CLOSED**

Fourth Quarter Unit Games Calendar: Unit games for the fourth quarter are as follows: October 3; October 24; November 14; November 28 and December 12, which will be the unit holiday party. There will be only one unit game in December. Joanne Nelson will coordinate the October 3rd game; John Hadley and Hal Rodger will coordinate the December 12th holiday party game. Other board members will be contacted to coordinate the remaining unit games. **CLOSED**

New Business:

2010 SCBC Unit Board Election: Nominations are to be invited from the floor at the Christmas Unit Game. New board members will also be announced at the December game.

Holiday Game: Scheduled for Saturday, December 12. The first game is 9:00 am, lunch at 12:30 pm, followed by the second session at 1:30pm. Two directors are required. Hal will ask Bill and Pam to direct. John Hadley and Hal Rodgers are providing meat dishes and club members are providing side dishes. Ken will post on the website. It is also a STAC game. Everyone is to play at least one of the two sessions. Hal to obtain ACBL sanctions for both sessions.

New Appointments of 2010 Board Members – Appointments will be needed for Education Liaison, Facilities, and the Forum.

Committees Reports:

299'r Coordinator: It was agreed that this position may be folded into the education liaison position and need no longer exist as a separate coordinator.

Education Liaison: Nancy Wainer reported that the teaching classes are not well attended. She recommends a new education committee be set up the first of the year. Classes may be offered through the Parks & Recreation Dept. Her Wednesday evening game is offered as a time slot for classes. Her daytime bridge camps will continue in 2010. A name changed for Education Liaison is proposed for 2010.

Club Owner Liaison: Owners are working on an agreement to be finalized soon. None of the revisions will impact the functions of the unit.

Diana asked that owners remind players of rules applying to the dummy. Nancy will ask Pam Benz to create and post a reminder of the rules.

Membership: No update

Surf's Up Sectional: The sectional was a success. Thank you again, Pam Benz.

CLOSED

Special Projects: No report

Facilities: Contact the building owner to report an infestation of termites. **ACTION: Ken Llacera**

John Hadley motioned that the board purchase pull-down shades for the front doors. Ken Llacera seconded the motion, which was approved. **ACTION: Bruce Dau**

Webmaster: Ken Llacera

Finance: No report

Bylaws: No report

Hospitality: No report

Sanctions: No report

Hal has spoken to board members about changing the regularly scheduled meeting be to the second Wednesday of each month. John Hadley motioned that the meeting be changed as suggested, Ken Llacera seconded the motion that carried unanimously.

The meeting adjourned at 3:45 PM. The next meeting is scheduled for 2:30 pm, Wednesday, December 9, following the noon game.

Respectfully submitted,

Diana Schilling
Sitting in for Recording Secretary, Jeanne Boss

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

October 3, 2009
Minutes

Present - John Hadley, Diana Schilling

Absent: Bruce Dau, Ken Llacera, Hal Rodgers, Joanne Nelson, Wayne and Jeanne
Boss

Also attending: Pam Benz

John Hadley cancelled the meeting due to a lack of quorum.

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

September 11, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:40 pm at the Santa Cruz Bridge Center.

Present - Hal Rodgers, Jeanne Boss, Wayne Boss, John Hadley, Joanne Nelson
Absent: Bruce Dau, Ken Llacera **Also attending:** Nancy Wainer, Pam Benz

Approval of Minutes – Moved by Wayne Boss, seconded by John Hadley to approve the minutes of the August 14, 2009 meeting. Approved unanimously.

Treasurer's Report – Wayne Boss presented the treasurer's report. The board reviewed the budget on a year-to-date basis. It was moved by Joanne Nelson, seconded by John Hadley to accept the treasurer's report. Approved unanimously.

Old Business

2010 SCBC Unit Board Election: It was moved by Jeanne Boss and seconded by Wayne Boss that the board appoint Hal Rodgers and Bruce Dau to each fill the remaining one year of the terms of Pam Benz and Barry Samuel, respectively. Approved unanimously. It was moved by Joanne Nelson, seconded by Wayne Boss to approve the slate of candidates for the four two-year board vacancies 2010-2011 as recommended by the nominating committee: John Hadley Teri Handzel, Mary Pulliam and Dick Wasserstrom. Approved unanimously. Hal asked Jeanne and Ken to coordinate distributing the ballot via the email list and setting up a site for the ballot box with additional ballots for those members not on the email list at the bridge center.

Energy Report: The energy report was tabled for a future meeting when more members are available for discussion.

Soft Drink Refrigerator: Charlie Pender has offered to sell the soft drink refrigerator to the bridge center. Ken Llacera will research the cost of replacing the refrigerator with a new one vs Charlie's offer and get back to the board.

New Business:

Communication from District 21 Board of Directors: 1.) ACBL had proposed suspending hand records for four special events during the year. They modified that recommendation to making the hand records available on the ACBL website where the players and/or owners could print and copy as many as they wanted. The District 21 board feels this would be a hardship on members who do not have internet access and an unnecessary cost for owners of small clubs. The District 21 board has requested that each unit write a letter to ACBL objecting to this decision, with a copy to Bruce Blakely, District 21 representative on the ACBL board. It was the consensus of the SCBC board to comply with this request 2.) District 21 board wishes to propose to ACBL that the start time for evening games at Regional Tournaments be moved from 7:30p to 7:00p. It was the consensus of the SCBC board that Hal Rodgers advise Cindy Kirk that we agree with this proposal.

Fourth Quarter Unit Games Calendar: Unit games for the fourth quarter are as follows: October 3; October 24; November 14; November 28 and December 12, which will be the unit holiday party. There will be only one unit game in December. Joanne Nelson will coordinate the October 3rd game; John Hadley and Hal Rodger will coordinate the December 12th holiday party game. Other board members will be contacted to coordinate the remaining unit games.

Committees Reports:

299'r Coordinator: No report.

Education Liaison: Nancy Wainer reported that the teaching programs are all organized and are being promoted via flyers, internet emailings and advertising in the Santa Cruz Sentinel.

Club Owner Liaison: No report.

Membership: Joanne Nelson reported that the new nametags have arrived (\$3.00 each) and she will distribute them to the people who ordered them.

Surf's Up Sectional: Pam Benz reported that everything is on schedule. She will put up signup sheets for set-up, clean-up, hospitality, food donations, etc.. Nancy Boyd and Doug Handler will be the directors.

Special Projects: No report

Facilities: John Hadley reported that he has changed the lights in the ballast in the main room and will check on the exterior lights

Webmaster: Ken Llacera

Finance: No report

Bylaws: No report

Hospitality: No report

Sanctions: No report

The meeting adjourned at 3:25 PM. The next meeting is scheduled for 2:30 pm, Friday, October 2nd, following the 10:30 game.

Respectfully submitted,

Jeanne Boss
Recording Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

August 14, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:35 pm at the Santa Cruz Bridge Center.

Present - Hal Rodgers, Jeanne Boss, Wayne Boss, Bruce Dau, Ken Llacera, Joanne Nelson (3:15pm) **Absent:** John Hadley **Also attending:** Nancy Wainer, Pam Benz

Approval of Minutes – Moved by Ken Llacera, seconded by Wayne Boss to approve the minutes of the July 3, 2009 meeting. Approved unanimously.

Treasurer's Report – Wayne Boss presented the treasurer's report. It was moved by Bruce Dau and seconded by Ken Llacera to accept the treasurer's report. Approved unanimously.

Old Business

2010 SCBC Unit Board Election: An announcement will be posted at the Bridge Center inviting SCBC members who are interested in filling a two-year vacancy on the board to contact a current board member for information before the September 11, 2009 board meeting.

Mystery Boxes: The Mystery Boxes generated \$265 additional income from the rummage sale. The lucky winners of the Mystery Boxes are: John Hadley, Judith Franich, Mardell Carman, Diane Shannon

District 21 Election: Hal Rodgers read the statements of the candidates running for the position of Second Alternate Representative to District 21 and conducted the secret ballot election. The sealed ballots will be sent to the District for counting.

Front Door Blinds: Karen Schamberg has purchased blinds for the front door. The secretary will send Karen a note on behalf of the board thanking her for her generosity.

SCBC Garden: Ken Llacera will prepare a thank you letter to Stephanie Kearns expressing the board's appreciation for the excellent work that she has done in beautifying the SCBC garden.

Carpet Cleaning: Wayne Boss will arrange for carpet cleaning to be done the weekend of the Surf's Up Sectional. Ken Llacera will provide the cleaners access to the bridge center.

New Business:

Soft Drink Sales: The Bridge Center will continue to provide soft drinks and water for sale as a convenience to members; however, due to increased costs, the price of soft drinks will be raised to \$1.00, effective August 22nd. Water will remain the same (\$.50). Pam Benz will make a new sign for the refrigerator door.

Committees Reports:

299'r Coordinator: No report.

Education Liaison: Nancy Wainer reported that the Education Ad Hoc Committee (Nancy, Pam Benz, Wayne Boss and Ken Llacera) met and developed a Fall 2009 Santa Cruz Bridge Center Education Program that includes various skill levels and a

proposed class schedule. A pool of instructors is being developed. Classes will begin in September. It was moved by Wayne Boss to accept the proposal of the Ad Hoc Committee, seconded by Ken Llacera. Approved unanimously. Ken Llacera announced that Wayne Stuart will conduct a class prior to the September 26th Unit game. The class fee will be \$5.00. **NOTE** : Saturday classes will be conducted 9:30 – 11:30 am; therefore, Saturday games, including the twice monthly Unit games will start at 12:30 pm, effective September 19th.

Club Owner Liaison: Joanne Nelson reported that the club owners have asked that the board members who are coordinating the unit games leave an “*okay to use*” post-it on extra refreshments if they want the club owners to use them at their games. Club owners had some

questions regarding the Dolores Abrams game fees, and also expressed concern about items that have gone missing from the storage area behind the directors’ desk.

Membership: No report

Surf’s Up Sectional: Pam Benz reported that everything is on schedule.

Special Projects: No report

Facilities: No report

Webmaster: Ken Llacera The website has been updated to include a link to a practice site.

Finance: No report

Bylaws: No report

Hospitality: No report

Sanctions: No report

The meeting adjourned at 3:30 PM.

NOTE DATE CHANGE FOR NEXT MEETING Friday, September 11, 2009, at 2:30 pm. due to the Labor Day Bridge Tournament in Santa Clara.

Respectfully submitted,

Jeanne Boss
Recording Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

July 3, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:40 pm at the Santa Cruz Bridge Center.

Present: Ken Llacera, Hal Rodgers, Jeanne Boss, Wayne Boss, & John Hadley.

Absent: Bruce Dau, Joanne Nelson **Also attending:** Nancy Wainer, Pam Benz

Approval of Minutes – Moved by John Hadley, seconded by Ken Llacera to approve the minutes of the June 5, 2009 meeting. Approved unanimously.

Treasurer's Report – Wayne Boss reviewed the treasurer's report. The format has been changed to reflect cash flow rather than profit and loss. The reports are posted on the Unit Board bulletin board. It was moved by Ken Llacera and seconded by John Hadley to accept the treasurer's report was accepted. Approved unanimously.

Old Business

Nominating Committee Report: Several people have been contacted and have either agreed to serve or are considering serving on the SBCB board of directors. A finalized slate will be presented to the board and an election notice will be published in September.

Mystery Boxes: The four boxes of un-sold treasures from the rummage sale will be raffled off at the August 8th unit game. Joanne Nelson has prepared the Mystery Boxes. Raffle tickets will be sold at \$1/ticket, 6 for \$5. Board members will have tickets available for sale at all games.

Ken will put a notice on the website and send out an email to members. Directors will be asked to announce the raffle at their games.

299'r Sectional 2010: Jane Jennings has agreed to co-coordinate the 2010 Rising Stars 299'r Sectional. Additional coordinator(s) will be invited to work with Jane on the sectional. Finalizing a date and location are next on the planning agenda. It was the consensus of the board that the Masonic Temple (the site of the 2009 299'r sectional) be used, if available.

Dolores Abrams Memorial Game: The Delores Abrams Memorial Game will be held at the September 12th Unit Game, with a free barbecue prior to the game. Due to the financial situation, the game will no longer be free.

Energy Analysis: The report has been distributed to the board members for review and will be on the agenda for the September board meeting.

New Business:

District 21 Election: The board has been asked to vote for the position of District 21 Second Alternate to the Board of Directors and has scheduled the vote for the SCBC board meeting of September 4th.

Soft Drink Sales: Charlie Pender has advised the board that when the current supply of soft drinks is used up, he will not be available to continue this function. Ken Llacera will continue to provide the soft drinks until there is a new volunteer.

Committees Reports:

299'r Coordinator: See above

Education Liaison: Nancy Wainer - Hal appointed an ad hoc committee of Pam Benz, Ken Llacera and Nancy Wainer to look into developing education opportunities for members. Ken will contact Wayne Stuart regarding teaching a class.

Club Owner Liaison: No report

Membership: Hal reported for Joanne Nelson that there is a sign up sheet to purchase SCBC I.D. badges.

Surf's Up Sectional: Pam Benz reported that there are three business sponsors for the tournament and four of the five games have individual sponsors. She requested that the club apply for the sanction for the 2010 game now to ensure getting the date.

Special Projects: No report

Facilities: No report

Webmaster: No report

Finance: No report

Bylaws: No report

Hospitality: No report

Sanctions: No report

The meeting adjourned at 4:50 PM.

NOTE DATE CHANGE FOR NEXT MEETING Friday, August 14, 2009, at 2:30 pm.

Respectfully submitted,

Jeanne Boss
Recording Secretary

July 3, 2009 board minutes

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

June 5, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:40 pm at the Santa Cruz Bridge Center.

Present: Pam Benz, Bruce Dau, Ken Llacera, Hal Rodgers, Joanne Nelson, Jeanne Boss, Wayne Boss, & John Hadley. **Also attending:** Nancy Wainer

Approval of Minutes – Moved by Pam Benz, seconded by Bruce Dau to approve the minutes of the April 24, 2009 meeting. Approved unanimously.

Treasurer's Report – The Treasurer's report was accepted. There was a review of the actual financial performance compared to the budgeted year-to-date, and discussion of options to increase revenue and decrease costs.

Old Business

Rummage Sale: The rummage sale was a success and Teri Handzel and her team have been thanked for their good work.

New Business

Treasurer: Pam Benz resignation as Treasurer was accepted with thanks for a job well done.

Checking and Investment Accounts: It was moved by Hal Rodgers and seconded by John Hadley that Ken Llacera be appointed Unit Treasurer and that Wayne Boss be appointed Assistant Unit Treasurer effective this date with full signature authority for all banking and investment accounts of the Unit. Pam Benz has resigned from the board and will no longer have any signature authority. Hal Rodgers will continue to have signature authority on all accounts. Motion was carried unanimously. Ken and Wayne will use this motion as authorization to change the signature authority at Union Bank. Ken will make the signature changes on the Vanguard account.

Nominating Committee: Hal appointed himself, John Hadley, and Wayne Boss as a committee to nominate replacements for the vacant board positions.

Dates for Unit Games July – September: Board members signed up to coordinate the unit games for the third quarter as follows: July 11th – Joanne Nelson; July 25th – Hal Rodgers; August 8th - Bruce Dau; August 22nd - Wayne Boss; September 12th – John Hadley; September 26th – Ken Llacera

Mystery Boxes: There are four sealed boxes of "treasurers" left from the rummage sale that will be raffled off at the July 11th unit game. Joanne will store the Mystery boxes until the raffle and will prepare an announcement to be read at the upcoming unit games and will also organize the raffle.

Dishwasher/Plumbing in Kitchen: John Hadley reported that the old dishwasher has been replaced. The sewer lines in the kitchen were redirected to eliminate ongoing problems with the drains in the kitchen backing up.

No Fragrance Policy: It was moved by Wayne Boss and seconded by Joanne Nelson that the unit request that club members voluntarily refrain from wearing scents such as cologne, perfume or after shave in consideration of fellow bridge players who suffer from

asthma and other health conditions that can be aggravated by pungent fragrances. Approved unanimously. Ken will post the request on the website and at the Bridge Center.

Energy Analysis: Pam presented a copy of an energy analysis prepared for the bridge center. Bruce will scan the document and send copies to the board members for review and discussion at a future board meeting.

Forum: Content of the Forum column shall continue to focus on information about ACBL members and their achievements.

Ann Ottenberg: Ann recently gained Diamond status in ACBL, the only person in Unit 550 to do so. Bruce will prepare a press release on Ann's success to submit to the Santa Cruz Sentinel and to the Bridge Bulletin in recognition of this achievement.

Committees Reports:

299'r Coordinator: No report

Club Owner Liaison: Joanne attended the club owners' meeting where the following questions came up: 1. Who has keys to the Bridge Center? Ken will send out an email to SCBC members asking who has keys to the Bridge Center so a list of current key holders can be established. Directors will be asked to announce this at their games. 2. Starting in September, the District is willing to pay half the cost of a speaker. Nancy will contact the district to see what the maximum is they will pay. Discussion tabled until more information is provided. 3. Refreshments at unit games? The board will continue with the pot luck finger foods until further notice. 4. Free unit game for new members? The current policy of not doing so will be continued.

Membership: Joanne will post a sign up for members wishing to purchase ID badges.

Surf's Up Sectional: It was moved by Wayne, seconded by Ken to increase table fees for the sectional to \$10.00. This is in keeping with the fees charged by other sectionals. Approved unanimously. Pam requested that the sectional have sponsors again this year as this contributed to making the 2008 sectional financially successful. It was also proposed that the unit invite sponsors for the individual games at a rate of \$250/game. Ken will send out an email announcing this opportunity. Directors will be asked to announce this at their games. Pam will post an announcement on the sectional bulletin board.

Special Projects: John Hadley. See comments re dishwasher above.

Facilities: No report

Webmaster: No report

Finance: No report

Bylaws: No report

Hospitality: No report

Sanctions: No report

The meeting adjourned at 3:15 PM. Next Meeting: Friday, July 3, 2009, at 2:30 pm.

Respectfully submitted,

Jeanne Boss
Recording Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

April 24, 2010
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:30 pm at the Santa Cruz Bridge Center.

Present: Pam Benz, Bruce Dau, Ken Llacera, Hal Rodgers, & Joanne Nelson.

Absent: Jeanne Boss, Wayne Boss, & John Hadley. **Also attending:** Nancy Wainer & Teri Handzel

Approval of Minutes – Moved by Joanne Nelson, seconded by Bruce Dau to approve the minutes of the April 4, 2009 meeting. Approved unanimously.

Treasurer's Report – No report since this meeting is not past month-end.

Old Business

Unit Game Date Conflict: The unit game scheduled for May 16 conflicts with the Monterey Sectional. It was rescheduled to May 30. Hal will change the sanction.

Rummage Sale: Teri Handzel presented the volunteer schedule, advertising, publicity, setup, cashiering and parking information. She suggested we have information on the Bridge Club for interested buyers. All is on track and she is optimistic. We discussed the Mystery Boxes.

New Business

DSL: Ken Llacera arranged for DSL at the Bridge Center and it has been set up. Going forward, no personal outgoing calls will be allowed. Pam will post flyers on this. Incoming calls are OK. The ongoing monthly expense is \$53, of which the unit pays \$20, owners pay balance. We also have Skype for outgoing calls by club owners within a 3-mile radius. Ken is purchasing a headset/microphone for this purpose. DSL gives the owners and webmaster significant improvement for results posting, web access, etc.

Committees Reports:

Club Owner Liaison: No report

Membership Chair: No report

Surf's Up Sectional: No report

Wayne Stewart Workshop: No report

The meeting adjourned at 3:10 PM. Next Meeting: Friday, June 5, 2009, at 2:30 pm.

Respectfully submitted,

Pamela Benz for Jeanne Boss
Recording Secretary

Board of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

April 3, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:30 pm at the Santa Cruz Bridge Center.

Present: Pam Benz, Bruce Dau, John Hadley, Ken Llacera, Hal Rodgers, & Barry Samuel. **Absent:** Jeanne Boss, Wayne Boss, & Joanne Nelson. **Also attending:** Nancy Wainer, Diana Schilling

Approval of Minutes – Moved by John Hadley, seconded by Barry Samuel to approve the minutes of the March 6, 2009 meeting. Approved unanimously.

Treasurer's Report – Pam Benz reported an operating profit of \$2058 in March.

Old Business

Letter from Nancy Driscoll: John Hadley has spoken twice with Nancy explaining the board's position. The letter dated 2-01-09 is filed in the Secretary's Book. **Closed**

299er Rising Stars Tournament: Jane Jennings provided a Report on the 2009 tournament, which was a success. The website now expresses the clubs' appreciation to Bonnie Simon and Jane Jennings for chairing the event. The report is filed in the Secretary's Book. **Closed**

Rummage Sale: Teri Handzel has organized an upscale rummage sale for Saturday, May 2. Details & promotion are provided by email distribution, calls to players without an email address, a website flier, director's announcements at each game, and a word document to be available at the club for players who may not be members. It was suggested that frequent email reminders be sent throughout the month. The email is filed in the Secretary's Book. **Action Nancy & Ken**

Mini-McKenney Medallions: In March it was moved by John Hadley and seconded by Ken Llacera to authorize the Membership Chair to order the Mini McKenney Medallions to be awarded in April. Approved unanimously. **No update**

New Business

Goodbye to Barry: The board regrettably accepted Barry Samuel's resignation due to his move to Santa Rosa. We are thankful for his service and friendship and hope to see him at our Sectional in the fall, or sooner. His Email resignation is filed in the Secretary's Book.

Wayne Stewart Workshop: Nancy Wainer will chair a committee to work with Wayne to organize a workshop (topics, player level, time frame, charges, etc.). Ken Llacera and Bruce Dau will also serve on the committee. **Action Nancy**

Committees Reports:

Club Owner Liaison: The SCBC telephone directory was printed resulting in some dissatisfaction expressed by club members. It was suggested that a draft be available at the club for a period of time. Directors will urge members to write in any changes. Bruce Dau moved to redo the directory, and Pam Benz seconded the motion, at a printing cost of \$14. The motion carried. **Action Ken Llacera**

Membership Chair: Joanne Nelson will send new members a welcome letter. Ken Llacera will send Joanne a copy of the letter that was used in the past. **No update**

Surf's Up Sectional: Pam Benz has received a sanction for October 10-11, 2009. She will try to recruit sponsors again this year.

No other committee reports were given at the meeting.

Pam Benz will record the minutes of the May board meeting which has been moved to April 24, due to a conflict with the rummage sale on May 1.

The meeting adjourned at 3:20 PM. Next Meeting: Friday, April 24, 2009, at 2:30 pm.

Respectfully submitted,

Diana Schilling for Jeanne Boss
Recording Secretary

Board Of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

March 6, 2009
Minutes

Call to Order: First Vice President John Hadley called the meeting to order at 2:35 pm at the Santa Cruz Bridge Center.

Present: John Hadley, Pam Benz, Jeanne Boss, Wayne Boss, Bruce Dau, Joanne Nelson, Barry Samuel, and Ken Llacera **Absent:** Hal Rodgers **Also attending:** Teri Handzel

Approval of Minutes – Moved by Pam Benz, seconded by Wayne Boss to approve the minutes of the February 6, 2009 meeting. Approved unanimously.

Treasurer's Report – The Treasurer report showed that there was currently \$14,000 in the Vanguard Money Fund account, which is earning less interest than the Vanguard GNMA and Vanguard Total Bond funds. After discussion, it was moved by Wayne Boss, seconded by Joanne Nelson to direct the Treasurer to retain the dividends from the GNMA and Bond funds in their respective accounts and to transfer \$10,000 from the Vanguard Money Fund account to the Vanguard GNMA account. 7 Approved, 1 Opposed

Old Business

Letter from Nancy Driscoll: John Hadley read a letter from Nancy Driscoll concerning: 1. a request for reimbursement of 25% of the cost for advertising in September 2008 for lessons conducted at The Bridge House, Nancy Driscoll's bridge club; 2. a request for a copy of the monthly ACBL membership In-and-Out report and 3. the ability of the Unit's website to show the results of games not played at the Bridge Center.

1. Advertising: ACBL will reimburse a club owner for 75% of the cost of advertising to promote bridge lessons. Nancy Driscoll has received this reimbursement from ACBL for advertising she placed in September 2008 for lessons conducted at The Bridge House. She is requesting that SCBC reimburse the remaining 25% of the ad. In January 2008 SCBC approved reimbursement to a club owner for advertising for lessons conducted at the Bridge Center. It was noted that "Any future requests for advertising subsidy will be considered on a case-by-case basis." In January 2009 the Unit Board approved a subcommittee recommendation to not contribute to advertising expense of any SCBA game owner or any other director. It was moved by Pam Benz and seconded by Wayne Boss to not reimburse Nancy Driscoll for the remaining 25% of her September 2008 advertising expenses. Approved unanimously
2. ACBL monthly In-and-Out report: This report contains status change information for Unit 550 ACBL members (new or transferring members, address/phone number/email changes, ACBL numbers, dues reminders, suspension notices) some of which the Board considers confidential. It is not a report on the number of master points a player has earned. It was noted that there is a program that club owners can obtain from ACBL that downloads current status of master points earned that would probably provide the information Nancy Driscoll is seeking. The SCBC has this program and receives this report for the computer at the Bridge Center for ACBL members who play at the Bridge Center. It was moved by Wayne Boss and seconded by Joanne Nelson that the monthly In-and-Out report be provided to the President, Webmaster and Membership Chair only.

The motion was amended to give direction to Ken Llacera to determine if the Bridge Center needs to have the In-and-Out report or portions thereof to update the Bridge Center computer or if the information downloaded from ACBL is adequate. If this is problematic, Ken will bring the issue back to the Board.

Approved unanimously.

3. SCBC website: Webmaster Ken Llacera explained that when the website was designed an architectural decision was made that the website would only support one location. Therefore it cannot support multiple locations.

John Hadley will contact Nancy Driscoll and respond to her letter.

Rules of Contest for Extended Team Games: A copy of the rules of contest was provided by Pam Benz to Wayne Boss and Nancy Wainer who updated them and reviewed them with the club owners for approval and submitted them to the Board. It was moved by Bruce Dau and seconded by Ken Llacera to accept the Unit Game Rules of Contest. Approved unanimously.

Town Hall Meeting Results: The Board reviewed the results of the February 14, 2009 Town Hall Meeting to address the Unit deficit. A copy of the summary is attached. Teri Handzel presented the board with some suggestions for fundraising options. After discussion, it was moved by Ken Llacera and seconded by Wayne Boss that the Unit take the following steps to reduce the deficit: Conduct an upscale rummage sale, date(s) to be determined; invite voluntary monetary donations; and review the financial situation at mid-year to see if these actions have eliminated the expected deficit. If not, the board will explore the necessity of raising table fees. The motion was amended to include approval of estimated expenses of \$300 for costs of promotion of the rummage sale and food for volunteers for the two-day period. The rummage sale will require access to the Bridge Center on a Friday and Saturday. The Unit will reimburse the club owner for the cost of not having a regularly schedule game on that day, based on what that game has produced in the past. Approved unanimously

Rummage Sale: Teri Handzel has volunteered to organize the upscale rummage sale and will give the Board a proposal with timelines, steps, etc. Bruce Dau was appointed liaison to work with Teri on the rummage sale project.

Fundraising Subcommittee: A subcommittee consisting of Bruce Dau, Ken Llacera, Pam Benz and Barry Samuel will consider other fundraising options and will report back to the board at the next meeting.

Wayne Boss will prepare a letter to SCBC membership to post on the website and on the bulletin board thanking the members for their participation and announcing the results of the Town Hall meeting and the actions adopted by the Board

New Business

Mini-McKenney Medallions: It was moved by John Hadley and seconded by Ken Llacera to authorize the Membership Chair to order the Mini McKenney Medallions to be awarded in April.

Approved unanimously

Second Quarter Unit Games: The dates were selected for the Unit Games for April, May and June, as follows: April 11th, April 18th, May 9th, May 16th, June 13th, June 27th.

Committees Reports:

Club Owner Liaison: Joanne Nelson reported that club owners asked about updating the SCBC telephone directory. Ken Llacera will do this.

Membership Chair: Joanne Nelson will send new members a welcome letter. Ken Llacera will send Joanne a copy of the letter that was used in the past.

Jeanne Boss announced that Diana Schilling will record the minutes of the April and May board meetings. Thank you, Diana.

The meeting adjourned at 4:45 PM. Next Meeting: Friday, April 3, 2009, at 2:30 pm.

Respectfully submitted,

Jeanne Boss
Recording Secretary

Board Of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

February 6, 2009
Minutes

Call to Order: President Hal Rodgers called the meeting to order at 2:32 pm at the Santa Cruz Bridge Center.

Present: Hal Rodgers, John Hadley, Pam Benz, Jeanne Boss, Wayne Boss, Bruce Dau, Joanne Nelson. **Absent:** Ken Llacera and Barry Samuel
Also attending: Nancy Wainer, Teri Handzel

Approval of Minutes – Moved by Pam Benz, seconded by John Hadley to approve the minutes of the January 2, 2009 meeting. Approved unanimously.

Treasurer's Report – Moved by Joanne Nelson, seconded by John Hadley to accept the Treasurer's report for January 2009. Accepted unanimously.

Old Business

Town Hall Meeting It was noted that the town hall meeting is set on the Saturday of the Regional tournament in San Francisco; however, that issue was discussed when the date was originally selected, therefore, it was decided that the meeting will proceed as scheduled. Wayne Boss reviewed the handouts that will be distributed at the meeting. If it should happen that closure is not reached in the allotted time on the 14th, the meeting will be continued on Saturday, February 28, 2009, 10:30 am. Bruce Dau will assist as scribe for the discussion. All board members are encouraged to attend. Nancy Wainer will put an invitation on her website and send an email to all of her Bridge Camp participants encouraging them to attend the town hall meeting.

Extended Team Knockouts Hal was unable to get the rules of contest for extended team games from ACBL. He will contact Virginia Calhoun to see if she has a copy of the rules that were used in a previous game. If not, Nancy Wainer will work with Wayne Boss to develop rules.

Unit Games Further discussion confirmed that unit members will be asked to bring finger foods and desserts to the unit games. Pam will develop a template for a unit game sign-up sheet that includes the request. John will use that template to prepare the sign-up sheet for unit games that will be posted on the unit's bulletin board.

New Business

Teri Handzel Ms Handzel (an SCBC member) addressed the board regarding marketing and fundraising ideas. She explained that she has been very successful in raising money for non-profits and shared some of her experiences with the board. The board may wish to pursue some of these suggestions and invited Ms. Handzel to attend the town hall meeting on the 14th.

In Memoriam It was moved by Wayne Boss, seconded by Joanne Nelson to establish a policy that would honor unit members when they have passed away by having a memorial announcement on the website. Approved unanimously.

Committees Reports:

299'r Coordinator – Nancy Wainer has started a 299'r masterpoint race. The standings are posted on the 299'r bulletin board

Education Liaison – Nancy Wainer The beginner class is in it's fifth week, with 36 participants. If enough of the students want to continue when the lessons are completed, Nancy may have a 49'r game on Wednesday nights.

Surf's Up Sectional – Pam Benz and Wayne Boss A deposit has been placed to hold the site at Harbor High School for the October Surf's Up Sectional

The meeting adjourned at 3:30 PM. Next Meeting: Friday, March 6, 2009, at 2:30 pm

Respectfully submitted,

Jeanne Boss
Recording Secretary

Board Of Directors Meeting

American Contract Bridge League of Santa Cruz Unit 550

Minutes

January 2, 2009

Call to Order: President Hal Rodgers called the meeting to order at 2:30 pm at the Santa Cruz Bridge Center.

Present: Hal Rodgers, John Hadley, Pam Benz, Jeanne Boss, Wayne Boss, Bruce Dau, Ken Llacera, Joanne Nelson, Barry Samuel (Note: as of December 2008, Don Seldeen resigned from the board. Bruce Dau has joined the board)

Also attending: Nancy Wainer, Sherry Gilbreath

Approval of Minutes – Moved by Joanne Nelson, seconded by Barry Samuel to approve the minutes of the December 10, 2008 meeting. Approved unanimously.

Treasurer's Report – (Note: Due to the resignation of Don Seldeen from the Board, Pam Benz has been appointed Treasurer.) Pam Benz reported that the signatures have been changed at the bank. She is working with Don on end of year reports.

Old Business

Board Appointments – It was moved by Pam Benz, seconded by Barry Samuel to add Bruce Dau to the SCBC board. Approved unanimously. It was moved by Wayne Boss, seconded by Pam Benz to appoint Bruce Dau to the position of Second Vice President. Approved unanimously. Barry Samuel was appointed Bylaws Committee Chair; Jeanne Boss and Joanne Nelson will co-chair the Hospitality Committee; Nancy Wainer was appointed 299'r Coordinator. Wayne Boss agreed to co-chair the Surf's Up Open Sectional with Pam Benz.

Unit Games - It was moved by Barry Samuel, seconded by Joanne Nelson that all Unit games start at 12:00 noon, unless otherwise stated. Approved unanimously. Board members signed up to coordinate the monthly unit games as follows: January 3, Jeanne and Wayne Boss; January 17, Hal Rodgers; February 14, John Hadley and Joanne Nelson; February 28, Barry Samuel and Wayne Boss.

Policy re Non-SCBA Club Owners - Wayne Boss presented the report of the Ad Hoc committee regarding the Unit's policy regarding Non-SCBA Club Owners. A copy is attached to these minutes. It was moved by John Hadley, seconded by Ken Llacera to accept the report as submitted. Approved unanimously.

Deficit Reduction Proposal – The committee reviewed the 2008 budget and two possible 2009 budget options for the board as presented by Wayne Boss along with the recommendation that Unit members be invited to offer input to the

solution. Pam Benz presented a draft of a letter to the membership outlining the budget deficit situation and inviting them to a town hall meeting. The board discussed the report and recommendations in detail. It was moved by Barry Samuel, seconded by John Hadley to take the issue to the membership and get their input before making any final decisions. Approved unanimously. The board scheduled a Town Hall meeting for Saturday, February 14th at 10:30 am, prior to the Unit game. The letter will be sent to the membership via email and distributed at games. A notice of the town hall meeting will be posted at the Bridge Center and the directors will be asked to announce the Town Hall meeting at all games. Since this is a 10:30 meeting, "finger foods" will be served. Members will also be asked to bring appetizers and desserts to share. If necessary, a second, follow up meeting will be held on Saturday, February 28, at 10:30 am.

Committees Reports: There were no committee reports.

299'r Coordinators – Bonnie Simon and Jane Jennings
By-Laws – Barry Samuel
Club Owners Liaison – Joanne Nelson and Hal Rodgers
Education Liaison – Nancy Wainer
Facilities – Charlie Pender
Finance – Ken Llacera
Forum Editor – Susan Benich
Hospitality – Joanne Nelson and Jeanne Boss
Membership – Joanne Nelson

Sanctions – Hal Rogers

Special Projects – John Hadley

Surf's Up Sectional – Pam Benz and Wayne Boss

Webmaster – Ken Llacera

The meeting adjourned at 3:40 PM.

Next Meeting: Friday, February 6, 2009, at 2:30 pm

Respectfully submitted,

Jeanne Boss

Recording Secretary

MEMORANDUM

Date: January 2, 2009

To: Board of Directors, ACBL Unit 550

From: Ad Hoc Committee

Subject: Policy regarding the Use of Unit 550 Facilities and Resources.

The Board asked that an Ad Hoc Committee, consisting of Wayne Boss, Ken Llacera, Don Seldeen, Barry Samuel and Nancy Wainer review a request regarding the Unit's policy on several issues of facility and resource usage by individuals including ACBL sanction owners who are not part of SCBA. The committee was also asked to develop proposed policies for Board review and approval. The committee, with one negative opinion, recommends the following policies be adopted:

1. ACBL In and Out Report; this monthly report from ACBL contains confidential information regarding Unit 550 members such as complete addresses and dues status. Currently that report is distributed to the Unit President, Membership Chair and the Forum Editor. The committee recommends that due to the confidential nature of the report that it not be distributed beyond its current use.
2. Calendar and Results on SC Bridge Club website; the Webmaster reported that the current program would require extensive and expensive modification to accommodate games not held at the Unit facility. It is the committee's recommendation that due to the cost, these program changes not be made.
3. The committee recommends that flyers and other information about games and lessons be posted on the members' (also known as the "Community Information") bulletin board .
4. The committee recommends that the Unit not contribute to the advertising expense of any SCBA game owner or any other director.

5. The white board in the Unit building is owned by SCBA and is therefore under their control, the committee makes no recommendation regarding its use.
6. **Expense Sharing Agreement: the committee recommends that the current ESA be made available to all Unit members by posting on the Website.**